

STUDENT & MEMBERSHIP ENROLMENT FORM

Thank you for choosing the *Alliance Française de Bloemfontein*.
Please complete this form in full to enrol as a student / member.

Mark with an X

Membership only:		Student (membership included):	
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1. Personal information of student or member

Surname:	Name:
Home language:	Date of Birth:
Contact number:	
Email address:	
Employer / School	

2. Personal information of guardian (if applicable)

Surname:	Name:
Contact number:	
Email address:	

3. Course details and schedule of classes

Classes are presented at the Alliance Française classroom at the Lutheran Church, 2 Cachet Street, Dan Pienaar, Bloemfontein.

Specific times and days will be communicated with each student individually according to their learning needs (see table below)

Please indicate the class you wish to attend

Courses	Level or school grade	Semester 1 Feb - Jun	Semester 2 Jul - Nov
French language classes for Adults			
French language classes for Scholars			
Conversation class			
Private classes			

4. Please indicate whether you have any French knowledge

	Level	French qualification e.g., school grade, diploma, degree, DELF/DALF
Beginner (no previous knowledge)		
Basic knowledge		
Intermediate		
Advanced		

Have you attended classes at the Alliance Française de Bloemfontein before?

Yes	No
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5. Acceptance of terms and conditions

I hereby confirm that I have read, understood, and agree to the terms and conditions set out on page 4.

NAME: _____

SIGNATURE

DATE

For office use:

Directrice: Dalise Kirsten

Signed: _____

Date: _____

INFORMATION

1. Fees for 2026

		Total fee (10 months)	Monthly (10) instalment
French language classes for adults (evening classes)			
1.	Non-refundable registration fee (1 month's class deposit)	R1000	
2.	Class fees for the year	R10000	R1000
French language classes for scholars			
3.	Class fees for the year	R10000	R1000
4.	Saint Andrew's scholars	R5000	R500
Conversation classes			
5.	Non-refundable registration fee (1 month's class deposit)	R360	
6.	Class fees per year	R3600	R360
Membership			
7.	Annual membership fee (renewable on rolling membership basis)*		R 275

* Already included in class fees

2. Private classes

The Alliance also offers private, one-on-one classes for learners who need additional support or preparation for French exams or school subjects. These sessions are led by qualified tutors, priced separately, and available upon request. Private classes are booked independently from regular French language courses.

Fees for private classes

		Total monthly fee
French language classes for adults (evening classes)		
1.	10-class package (R350 per class)	R3500
2.	5 classes per month option (R350 per class)	R1750

3. Payment

1. Registration fee payable on registration and is non-refundable.
2. The annual fee must be paid in ten (10) equal monthly instalments, irrespective of the number of classes (if any) presented during any given month.
3. Fees must be paid no later than the 7th of each month.
4. Fees must be paid electronically. Cash will not be accepted at the Alliance Française. Students paying by cash deposits at an ATM or at a bank will be held responsible for any bank costs relating to cash deposits of fees.
5. Bank details: Account name Alliance Française de Bloemfontein,
Bank Standard Bank
Account no. 140376941
Reference: **Class fees:** CF + Student's name
Conversation classes: CC + Student's name
Private class: PC + Student's name
Membership fees: MF + Member's name

4. Discount

1. A discount of 10% is applicable on once-off full payment of the annual fee on condition that the payment has been received before or on 15 February 2026.
2. Family discount: A 50% discount is granted for second and other family members (i.e., living in the same household) attending any of the classes.

5. Terms and Conditions

1. Presentation of classes follows the Free State school calendar. No classes will be presented during school holidays.
2. Allocation of students to a specific class / group is at the sole discretion of the Alliance, based on a proficiency assessment (for advanced levels).
3. Tuition will be terminated if class fees remain unpaid for two (2) consecutive months. Re-admittance will only be considered when the outstanding account has been settled. Arrangements for settling of the arrears may be considered under exceptional circumstances and upon agreement between the student and the Director of the Alliance.
4. Partial payments or late payments do not constitute attendance rights.
5. Presentation of a class is subject to a minimum number of four (4) students, or such number as may be determined by the Committee. If student numbers fall below the minimum required number, the Alliance reserves the right to cancel, reschedule or merge classes.
6. **No refunds of fees or any other payments will be made under any circumstances, including termination of tuition by the student, suspension, or non-attendance.**
7. The Alliance reserves the right to amend these terms from time to time. Any amendments will be communicated in writing and will take effect immediately upon such publication.
8. **No verbal agreements or exceptions override these terms outlined in the document.**

6. Membership

1. All registered students automatically enjoy membership of the Alliance without any additional costs.
2. Non-students (e.g., parents, guardians, or interested persons) are invited to join as members.
3. Membership fees are payable when joining the Alliance.
4. Membership is valid for one year from the date of enrolment.
5. Membership should be renewed on the enrolment date of the following year.
6. Members are invited to all social events and are eligible for discounts for with certain events as determined by the Committee of the Alliance.

7. Cancellation / Termination of classes

1. One (1) month notice must be given should a student wish to cancel tuition.
2. The official cancellation form must be completed, signed and submitted to the Director.
3. Students remain liable for all fees during the notice period.

8. Accreditation

Classes at the Alliance Française use continuous assessment for learning purposes only. Formal accreditation and recognised qualifications are obtained independently through an external school or examining body (see 8.1 and 8.2 below) and are not issued by the Alliance Française de Bloemfontein.

8.1. DELF / DALF Examinations

Diplôme d'Études en Langue Française (DELF) / Diplôme Approfondi de Langue Française (DALF)

The Alliance Française de Bloemfontein is an accredited examination centre for the DELF/DALF examinations, which are held twice a year. These examinations assess French language proficiency across six levels, from basic to advanced. The levels are divided into A1 and A2 (basic), B1 and B2 (intermediate) (DELF), and C1 and C2 (advanced) (DALF). Each level is independent, allowing candidates to register for any level without having passed a lower one. Successful candidates from each level obtain an internationally recognised French language qualification.

Participation in DELF/DALF examinations is entirely optional and independent of the classes offered at the Alliance Française de Bloemfontein. These exams are not a prerequisite for enrolment. Students may register for the exams whenever they feel ready. More information is available upon request.

Terms and Conditions:

1. Students of the Alliance Française are allowed to enrol for DELF/DALF examinations, at their own expense.
2. DELF/ DALF examinations are to be registered for the applicable session before March/October.

8.2. French as an Additional School Subject (IEB)

Learners currently in Grade 10 may register to take French as an additional subject through the Alliance Française de Bloemfontein. These students will be eligible to register for the IEB examination in French in Grade 12. The course covers both language (grammar and comprehension) and prescribed literature, in accordance with IEB requirements.

Terms and Conditions:

1. The student's regular attendance, completion of assigned work, and adherence to academic expectations are required.
2. Instruction prepares learners for the IEB examination; however, the Alliance Française de Bloemfontein cannot guarantee examination outcomes, which remain the responsibility of the examining body.
3. All tuition fees, examination fees, and registration deadlines must be met.
4. The Alliance Française de Bloemfontein reserves the right to make reasonable changes to scheduling or delivery while maintaining IEB alignment.